	<b>Sriram Institute of Marine Studies</b> Approved by the DG Shipping, Ministry of Shipping, Govt. of India. Affiliated to Indian Maritime University Chennai, Certified ISO 9001:2015 By Indian Register of Shipping {IRS} MTI Unique id : 101005	ISO/QMS Clause No 8.5
Ref QMS 8.0 Page(s) : 01	<b>Subject: Submission of balance course fees -GP Rating course July - Dec 2025</b>	File No: IMS/ADM/16
<b>Issued by:</b> Exe. Director	<b>SIMS Circular No 14 of 2025</b>	Date: 15.09.2025

This is for information for all students of Pre Sea course for **General Purpose Rating** commenced from **01.07.2025** that students are privileged to submit their course fees in **03** instalments as guided in the joining instructions issued by the institute to the student at the time of registration in course. According to directions above, the last date of submission of balance of course fees with no interest is **05.10.2025**. Students to submit balance of course fees latest by **30.09.2025** in all respect.

Students are hereby advised to inform their parent to submit the course fees {Third instalment} in the account of this institute before 30.09.2025. Fees receipt of fees submitted be collected by them soon submission of fees so that the same can be produced as and when needed.

Account department of this institute is hereby directed to ensure that all fees {amount} be received from all students within time above. Discount if any if already granted to any student can be verified from reference form. In case any difficulties, same be addressed to the undersigned by an e mail to undersigned. Account department to ensure logging of fees correctly, for any mis log, accounts will be held responsible. Accounts department is also to submit daily state of fees collected and balance to undersigned **effective from 21.09.2025**. The institute allows discount only to son of widow and serving/active and retired naval sailors/officers only.

This is for strict compliance.

  
Joginder Singh

Executive Director

**Joginder Singh**

Executive Director

Distribution:

Chairman: for information

Head of institute for implementation

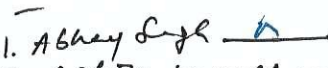
Course in charges – GP rating

Main Notice Board Dining hall

Main Notice Board- Old hostel

Main Notice Board 2<sup>nd</sup> floor GP hostel

Accounts Dept

  
1. Ashok Kumar

3. Ashok Kumar

  
Prabhu Dey

16/09/25

  
Virendra

  
R. @. D.

16-9-25

  
Rajat