	<p align="center"><b>Sriram Institute of Marine Studies</b>          Approved by the DG Shipping, Ministry of Shipping,          Govt. of India. Affiliated to Indian Maritime University          Chennai, Certified ISO 9001:2015 By Indian Register of          Shipping {IRS} MTI Unique id : 101005</p>	ISO/QMS Clause No 8.5
Ref QMS 8.0 Page(s) : 01	<b>Subject: Submission of balance course fees -GP Rating          course Jan- June 2025</b>	File No: IMS/ADM/16
<b>Issued by:</b> Exe. Director	<b>SIMS Circular No 08 of 2025</b>	Date: 19.09.2024

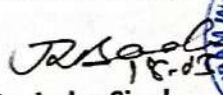
This is for information for all students of Pre Sea course for General Purpose Rating commenced from 01.01.2025 that students are privileged to submit their course fees in 03 instalments as guided in the joining instructions issued by the institute to the student at the time of registration in course. According to directions above last date of submission of balance of course fees with no interest is 05.04.2025. Students not comply with these orders shall be charged interest @18% on left over amount.

Students are hereby advised to inform their respective parent to submit the course fees {Third instalment} in the account of this institute before.

Students are hereby directed to collect receipt of fees submitted by them soon submission of fees so that the same can be produced as and when needed. Individual student shall be responsible for difference if any observed by the account department.

Account department of this institute is hereby directed to ensure that all fees {amount} be received from all students within time above. Discount if any if granted has granted to any student can be verified from 1<sup>st</sup> page of their Joining /seat booking letter. Hence the account department to ensure collection of balance fees. In case any difficulties, same be addressed to the undersigned same time in mail and file. Accounts department is also to submit daily state of fees collected and balance to undersigned effective from 26.03.2025. In case fees is due and not informed or fees paid and showing pending by accounts department shall be treated severely. The institute allows discount only to son of widow and serving/active and retired naval sailors/officers only.

**This is for strict compliance.**

  
**Joginder Singh**  
 Executive Director



**Joginder Singh**  
 Executive Director  
**Distribution:**

- Chairman:** for information
- Head of institute** for implementation
- Course in charges – GP rating
- Main Notice Board Dining hall
- Main Notice Board- Old hostel
- Main Notice Board 2<sup>nd</sup> floor GP hostel