	<b>Sriram Institute of Marine Studies</b> Approved by the DG Shipping, Ministry of Shipping, Govt. of India. Affiliated to Indian Maritime University Chennai, Certified ISO 9001:2015 By Indian Register of Shipping {IRS} MTI Unique id : 101005	ISO/QMS Clause No 8.1	
	Ref QMS 8.0 Page : 1	<b>Subject : Holiday on account of Holi</b> <b>18.03.2022 to 20.03.2022</b>	File No IMS/ADM/16
	<b>Issued by :</b> Exe. Director	<b>SIMS Notice No 17.02.2022</b>	Date:15.03.2022

This is to inform that the institute shall remain closed from **Friday, 18.03.2022 to 20.03.2022 {Sunday}** on account of Holi festival. The online classes of Basic Safety courses, Advanced courses, Refresher courses shall remain continue, if already plotted any.


This is to note that our objective is not to encourage students to proceed home on leave, This is purely the propagative/desire of an individual student to whether to proceed or not however shall report in time.

Students can depart on 17.03.2022 from 1500 hrs onwards from campus and shall report in campus by 2000 hrs on 20.03.2022. late comers shall be penalized accordingly. Any student due for 2<sup>nd</sup> dose of covid shall not proceed on leave. The training time tale if need any alteration, kindly be done in advanced and should be inline of these orders.

Normal training schedule shall be commenced from 0800 hrs on Monday, 21.03.2022

All departments are hereby informed that their daily routine work be completed within the working hours on Thursday by 1300 hrs on 17.03.2022. Booking team, accounts and IMS Portal executives to ensure all activities concerned to the courses planned on 21.03.2022 and inform undersigned..

Duty instructor to chalk out duties on reception, main gate etc. only for students present in campus and erected from 0800 hrs on holidays.

  
 15.03.2022

**Joginder Singh**  
 Executive Director  
 Sriram Institute of Marine Studies

**Distribution: Normal**

Chairman HOI sir for information  
 Main Notice Board  
 IMS Portal