

	<b>Sriram Institute of Marine Studies</b> Approved by the DG Shipping, Ministry of Shipping, Govt. of India. Affiliated to Indian Maritime University Chennai, Certified ISO 9001:2015 By Indian Register of Shipping {IRS} MTI Unique id : 101005	ISO/QMS Clause No 8.5
Ref QMS 8.0 Page(s) : 03	<b>Subject: Intimation to students of Pre Sea Courses regarding short attendance.</b>	File No IMS/ADM/16
Issued by Exe. Director	<b>SIMS Notice No 12 of 2025</b>	Date:22.04.2025

This has been observed that many students are in habit of approaching for sanction of leave for reasons showing admission of parents in hospital, marriage of sister or brother. Understand this done by students being un aware on the consequences of short attendance.

Pre Sea Courses being residential, regimental and disciplined courses hence as per the directives of the DG Shipping, a certain amount of % in regards to attendance is needed by every student to allow him in final examination.

All students are hereby informed that being the course is midway, we take responsibility to inform students those are not performing required attendance to attend final exam. An extract of the DGS order 01 of 2018 dated 22.01.2018 is re produced as under.

**An extract of DGS Training circular No 01 of 2018 dated 22.01.2018: Required attendance and conduct:** All trainees must join the course within the first ten days of commencement of the course. Considering that the course is residential, attendance shall normally be 100%. However, 90% and above is acceptable. In exceptional cases, the head of the institute may accept attendance of 75% and above if he is satisfied that the reason for shortfall is genuine and that the trainee's performance in the course has been good. Such reasons shall be recorded and be available for inspection. Should any candidate fail to satisfy the above criteria, the institute must intimate the name to the Directorate General of Shipping (Training Branch) and to the Examination Authority before the commencement of the All India Exit Examination. List of students performing low % is hereby attached for their information and action to this order.

**Head of Institute is requested** to kindly implement the same and take action against the defaulters as per extract/DGS Training circular No 01 of 2018 dated 22.01.2028.

**This is for strict compliance**

**Joginder Singh**

Executive Director

for Sriram Institute of Marine Studies

**Executive Director**

Distribution: Normal

Chairman - for info, please

Head of Institute: for implement.

Main Notice Board

Faculty, instructor and students – through IMS portal

**Enclosure 1 to SIMS Circular no 12 of 2025 dated 22.04.2025 students with short Attendance  
of GPR Jan to Jun 2025 as on 31.03.2025**

SR. NO.	Candidate Name	Date of Birth	INDOS NO.	Present Attendance %
1	AMIT	01.01.2001	24GM9068	82%
2	AJAY SINGH	20.09.2005	25GM1937	88%
3	AKASH	26.01.2006	25GM0270	89%
4	AKSHAY	13.07.2006	24GM8897	86%
5	ANKIT	01.01.2004	24GM9090	90%
6	ANKIT	03.02.2003	25GM1661	85%
7	ARPIT	30.05.2006	24GM8555	90%
8	ATUL	02.05.2005	25GM0108	90%
9	GAGANDEEP SINGH	11.04.2002	24GM8556	88%
10	JATIN	30.12.2005	24GM9550	85%
11	KAMAL SINGH	05.03.2001	25GM0110	88%
12	KARAN MOR	14.01.2002	24ZN6543	90%
13	KASHISH KUMAR	13.01.2006	25GM0105	89%
14	KESHAV DAS	27.04.2001	25GM0039	90%
15	LAUKESH CHAUHAN	01.01.2004	24GM9551	81%
16	MUKUL	27.01.2005	25GM0026	85%
17	MUKUND KATOCH	22.05.2006	25GM0029	86%
18	NISHANT	10.07.2000	24GM9062	86%
19	PANCHAM SINGH	25.11.2004	22ZQ5651	76%
20	RAHUL NEGI	14.02.2005	25GM0040	90%
21	RAJIT	01.04.2006	25GM0267	88%
22	SHUBHAM	03.02.2007	24GM9549	90%
23	SIDHARTH	26.06.2007	25GM0667	88%
24	UDHAM SINGH	23.09.2000	24GM9092	83%
25	VINAY SHARMA	23.10.2002	25GM0101	90%
26	VIRENDER POONIA	01.09.2002	25GM0028	85%
27	WILLIAM	01.11.2006	25GM1925	85%
28	YOGESH	15.11.2004	25GM0666	90%

**Joginder Singh**  
**Executive Director**