	<p align="center">Sriram Institute of Marine Studies Approved by the DG Shipping, Ministry of Shipping, Govt. of India. Affiliated to Indian Maritime University Chennai, Certified ISO 9001:2015 By Indian Register of Shipping {IRS} MTI Unique id : 101005</p>	ISO/QMS Clause No 8.5
Ref QMS 8.0 Page(s) : 01	Subject: Minutes of General body Mess Meeting held on 17.02.2024	File No: IMS/ADM/16
Issued by: Exe. Director	SIMS Circular No 14 of 2024	Date: 20.02.2024

Reference SIMS Circular No 44 of 2023 dated 07.11.2023

Minutes of the 2nd General Body Mess committee meeting

2nd General Body Mess Committee meeting conducted at 1215 hrs on 17.02.2024, Friday. The meeting was presided over by the Executive Director Joginder Singh. The following officers attended the meeting:

Capt. Dheeraj Sinha, Master Mariner FG -Principal/ Chair person Mess committee

Capt. Kashmir Singh, Master Mariner Faculty member Mess committee

Capt. RK Chhabra Master Mariner FG,

Sh Devender Singh MEO 1st Course coordinator FF Group.

Sh Dwendu Sinha MEO 3 Faculty GP Rating

Sh Shyambeer Ch Cook Member- Gellery Department

Cadet Laukesh Vishwakarma - Member

Priyanshu Malik - Member

All staff instructors, students of DNS and GP Rating course students except on essential duties attend the meeting. The following points discussed.

1. As advised in the above circular, No points for inclusion in agenda received from faculty, instructor and students of GP and Cadet courses.
2. The Executive Director asked audience to submit their views on ongoing process and alter/amendment if desired.
3. The student member of DNS course Cadet Laukesh put forward the following points
 - {a} At present as per the menu KADHI is provided during lunch meals instead of Dal. It is requested to replace kadhi on Tuesday during lunch and Razma be provided in Sunday launch.

ACTION- Collectively, all member present agreed on subject and decided to implement it with immediate effect.

{b} Corners of many steel plates in mess room damaged/ broken.

ACTION- Cadet Member was directed to prepare approximate number of plates needs change so as the procurement can be done accordingly.

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{c} Mr. Prinshu Memembr Rep GPR informed that during the non veg menu, chicken is provided for non vegetarians, many of students eats only Non veg being presently the kitchen staff is provided no of students as Veg and Non veg. hence it is difficulty to find the actuals.

ACTION- Course-Instructors are to collect ration card from store office and issue according to veg and standard ration to students.

{d} Capt. R.K.Chhabra Master Mariner FG requested a separate table for institute faculty in Officers dining hall.

ACTION- All member and Chair-person agreed to provide separate dedicated Table in officers' dining hall for faculties of this institute and in same manner for Instructors in students dining hall.

{e} Capt. R.K.Chhabra Master Mariner FG informed member that there is trend in dining hall that the chairs are kept on table upset down after cleanliness of dining hall, not arranged after cleaning

ACTION- Duty instructor/ warden to ensure that chairs in dining hall be kept in ready to use position at all times, after every cleaning time.

In addition to above Executive director brought forward the following points

{a} Cooks to wear proper clothing and caps.

{b} Food to be served hygienic.

{c} The meeting ended with a decision to conduct more such meetings and all above action to be implemented at the earliest.


{d} Executive Director stressed on the need of such meetings and explained the works to be done for the improvement of the mess condition.

Chair-Person Capt Dheeraj Sinha Master Mariner FG conveyed his thanks to all participating member, Faculties, instructors and students.

Date: 20.02.2024

Place: New Delhi

Distribution: Normal
Chairman HOI for info,
Main Notice Board
Accounts department


Joginder Singh
Executive Director

Joginder Singh
Executive Director