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	Ref QMS 8.0 Page(s) 01	Subject: Mess Committee Meeting	File No: IMS/ADM/16
	Issued by: Director	Exe. SIMS Circular No-12 of 2024	Date: 07.02.2024

Mess Committee Constitution

This is reference to SIMS circular No 45 of 2023 dated 07.11.2023. The new mess committee constituted and format on is as under:


Name	Designation	Responsibility
1. Capt.Dheeraj Pratap Sinha (Master FG)	Head of Institute	Chairman Mess Committee
2. Capt. Kashmir Singh (Master FG)	Faculty Marine	Member Faculty
3. Mr. Somvir	Chief Cook	Secretary
4. Mr. Laukash Vishkarma	Cadet	Member
5. Mr. Priyanshu Malik	GPR	Member
6. Mr. Puneet	GPR	Member

Chairperson Responsibility: The Chairman of the Mess committee shall arrange one monthly meeting of mess committee. Points/Suggestion received from the participants during the meeting is to be noted in Mess committee register and submitted to under sign after the completion of meeting for further action, Chairman of mess committee to ensure that meeting is held every month 2nd week.


Member faculty Responsibility: Faculty member responsible to maintain the records of mess meeting file, register and prepare mess Menu along with Chief cook and store In-Charge and submit to under sign for approval.

Pre-Sea Trainee Members: Representatives from Pre-Sea courses are required to submit point for mess meeting to Faculty member one day prior to meeting.

This is for strict compliance


Joginder Singh
 Executive Director
 For Sriram Institute of Marine Studies

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 Chairman for info, please
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Ref QMS 8.0 Page(s) : 01	Subject: General Body Mess Meeting	File No: IMS/ADM/16
Issued by: Exe. Director	SIMS Circular No-13 of 2024	Date: 08.02.2024

MESS COMMITTEE MEETING


General Body Mess meeting for the month of Feb. 2024 has been planned on 17.02.2024 as directed in the SIMS Circular No-45 dated 07.11.2023.

It is requested that all members and Chairperson to attend the meeting. Officer and students are to submit their points for the meeting if any by 14.02.2024 through e-mail to hoi@simsnd.in.

Course-in-charges are requested to submit point received during course from students.

Venue: Assembly hall

This is for strict compliance


10.02.2024
Joginder Singh
Executive Director
For Sriram Institute of Marine Studies

Joginder Singh
Executive Director
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