


<p>p</p> 	<p><u>Sriram Institute of Marine Studies</u> Approved by the DG Shipping, Ministry of Shipping, Govt. of India. Affiliated to Indian Maritime University Chennai, Certified ISO 9001:2015 By Indian Register of Shipping {IRS} MTI Unique id : 101005</p>
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counseling programme Pre Sea Course for GP Rating July 2022 students

The institute conducted registration for the Pre Sea GP Rating course scheduled to commence from 01.07.2022. The institute confirm your registration in the course ensuring that you are meeting the eligibility criteria as laid down for the course by the Directorate General of Shipping, Govt. of India.

Institute issued letter of seat booking confirmation and joining instruction under annex 1 to VII and draft of an affidavit be submitted by the parents of students on discipline and mess habits. Further information requested on Identity card, Uniform measurement, document receipt and acknowledgement of receipt of above.

Now we declare that we shall be registering few students to cater the dropouts or any student unable to join the course by any reason. Any student found medically unfit by any reason shall be refunded registration fees in full after 10.07.2022. to overcome the above it is informed that all student registered for the course be called for counseling from 20.06.2022 to 24.06.2022 in person { physically submit their original documents and 1st installment of the course fees} including Submission of medical fitness certificate in claim against your admission in the course. All student to submit the following documents in the office between 20.06.2022 to 24.06.2022 on all working days between 1000-1700 hrs. Student found not turning up/absentees, their substitute shall be allotted seat.

- (a) Original Mark sheet of Class 10th
- (b) Original Mark sheet of Class 12th { In case student has < 40% marks in English in class 10th}
- (c) School leaving certificate issued by their schools {State Govt./Central Govt. Board} and students from NIOS/ Open state boards to submit Migration certificate.
- (d) Original passport
- (e) Medical fitness certificate issued by a DG Shipping approved doctor only. The list is available on : www.dgshipping.gov.in> Marine Health Branch>approved doctor list.
- (f) Category certificate {Latest} in original by the students registered under ST/SC/OBC and ITI Diploma.
- (g) Photocopy of all documents mentioned above and duly self attested.
- (h) Student to have a bank account and submit the bank detail Course fees of INR 1,45,000/ {one lac forty five thousand only} in the account of this institute. We may soon provide you a link for the payment.
- (i) Certificate of covid vaccination completed both doses by 30.06.2022.
- (j) Security deposit of INR 5,000/{Five thousand only}



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(k) Affidavit, document receipt, Uniform measurement form etc. be submit to cater the uniform in time. We shall provide the contact no of the tailor for uniform. Students are not to pay any charges to tailor as the same shall be paid by the institute to him.

(l) Institute shall issue the following:

- (a) Fees submission receipt
- (b)
- (c) Seat allotment letter in course
- (d) Receipt of original documents
- (e) Security deposit slip

Submission of course fees : Many of students are under impression of submitting their course fees in their own style after commencement of course or give and take from the landers. The same shall be not be accepted by the institute. No any kind of grace shall be considered. You are allowed to furnish your course fees in the account of institute provided in the Joining Instructions before counseling or at the time of counseling.

Name of beneficiary : **Sriram Institute of Marine Studies**

Banker: HDFC Bank Ltd, Account No : 03382320000206, NEFT/IFSC:
HDFC0000338, Branch: Village Bamnoli, sector 28 Dwarka New Delhi-110077

Any student not able to produced Passport by 30.06.2022 shall be carried forward for the January 2023 course and no refunds of registration fees .

Reporting for the course: All student counseled for the course shall be permitted to report for the course on 30.06.2022 only. Late reporting shall not be accepted in any case.

Issue of INDoS No: Process of INDoS shall be commenced soon on receipt of Passport and medical fitness certificate by a student. The Medical is uploaded on the E Governance of the DGS by the doctors conducted your medical hence you need to inform your INDoS No to the doctor at your own requesting upload the medical certificate. Institute does not any responsibility if your medical is not uploaded by the doctor. The CDC application is processed only after uploading a valid Medical by the doctor.

Student, if any not willing to undergo the course by any circumstance/condition are to inform this office in writing through an e mail or a hard copy of their application to process refunds.

Visitors: this is to note that the visitors are not permitted in the institute including parents, family or relative after one week on commencement of the course.

Joginder Singh

Executive Director

For Sriram Institute of Marine studies